



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday July 15, 2015

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:03 p.m. by President Steele

Pledge of Allegiance – Led by President Steele

Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

1. Capital Improvement Program Update

General Manager Howard – Stated this item will be brought back to the August 5, 2015 Board meeting.

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of regular meeting for July 1, 2015

2. Approve Register of District Invoices

3. Annual Discovery Bay Lighting and Landscape Zone #8 Appropriations Limit for FY 2015-16 – Adopt and Approve Resolution No. 2015-14

Motion by: Director Simon to approve the Consent Calendar

Second by: Director Leete

Vote: Motion Carried – AYES: 5, NOES: 0

F. PUBLIC HEARING to Consider the Following

1. Public Hearing to Consider Town of Discovery Bay CSD Ravenswood Landscape Zone #9, Park, Lighting and Open Space Improvements District Assessments Report for the Fiscal Year 2015-2016; continue Collection of Assessments on County Tax Roll and adoption of Resolution No. 2015-13

General Manager Howard – Provided the details of item F-1. There was discussion between the Board and the General Manager.

President Steele – Opened the Public Hearing

No Public Comment

President Steele – Closed the Public Hearing

Motion by: Vice-President Pease to approve and adopt Resolution 2015-13 Confirming the Engineers Report and Ordering the Levy and Collection of Charges for the Annual Assessments for Ravenswood Improvement District Assessments within the Town of Discovery Bay Community Services District for the Fiscal Year 2015-2016; continue Collection of Assessments on County Tax Roll for Ravenswood Landscape, Park, Lighting and Open Space Improvements District

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0

G. BUSINESS AND ACTION ITEMS

1. East Contra Costa County Fire Protection District Update

General Manager Howard – Provided the details of item G-1. There was one Public Comment Speaker. There was discussion between the General Manager, the Board, and the Public Comment Speaker.

Motion by: Director Graves to direct Legal Counsel to draft a letter and bring back to the President for signature and move forward with presenting to the East Contra Costa County Fire Protection District and those requested cc'd as soon as possible.

Second by: Vice-President Pease

Vote: Motion Carried – AYES: 5 NOES: 0

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

1. Update on Water Conservation Measures

General Manager Howard – Provided the details of item H-1. There was discussion between the General Manager and the Board.

I. VEOLIA REPORT

1. Veolia Report – Month of May 2015

2. Veolia Report – Month of June 2015

Project Manager Berney Sadler – Provided the details of the May and June 2015 Monthly Operations Report. There was discussion between the Project Manager, the General Manager, and the Board.

J. MANAGER'S REPORTS – Discussion and Possible Action

K. GENERAL MANAGER'S REPORT – Discussion and Possible Action

General Manager Howard – Discussion between the General Manager and the Board - 2nd meeting August (August 19, 2015, will be cancelled).

L. DISTRICT LEGAL COUNSEL REPORT

M. COMMITTEE UPDATES – Discussion and Possible Action

N. CORRESPONDENCE – Discussion and Possible Action

1. Contra Costa County Aviation Advisory Committee meeting minutes 05-14-15

2. Contra Costa County Aviation Advisory Committee meeting minutes 06-11-15

3. East Contra Costa County Fire Protection District meeting minutes 06-01-15

O. PUBLIC RECORD REQUESTS RECEIVED

1. Public Records Request — 2011 Veolia Contract with Amendments received on 06-26-2015

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

The meeting adjourned at 7:38 p.m. to the next Regular meeting dated August 5, 2015 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 07-17-15

<http://www.todb.ca.gov/content/agenda-and-minutes/>